

YALE COLLEGE

ENDORSEMENT OF THE DIRECTOR(S) OF UNDERGRADUATE STUDIES AND THE COLLEGE DEAN
OF A STUDENT'S REQUEST FOR CREDIT FOR COURSE WORK DONE OUTSIDE YALE
[FOR THE CLASS OF 2009 AND SUBSEQUENT CLASSES]

(First Name) (Middle) (Last Name) (Class) (College) (Student ID Number)

may receive one course credit on the basis of (each of) the following course(s) shown on the attached transcript from

Course #1: _____

Course #2: _____

1. Approval of the Director(s) of Undergraduate Studies in the Subject(s) of the Course(s). In my opinion, it is appropriate for the student's work completed outside Yale to be counted toward the 36-course-credit requirement for graduation. (If the transcript shows courses in two different departmental subjects for which the student wishes credit, the signature of the DUS in each subject is required.)

Course #1: Signature of DUS: _____ **SAMPLE** _____ Date: _____

Course #2: Signature of DUS: _____ _____ Date: _____

2. Approval of the Residential College Dean. The student's request conforms to the academic regulations governing the award of course credit for work done outside Yale. In particular: (a) the institution attended is an accredited four-year college or the foreign equivalent; (b) the course work does not overlap with work for which the student has already received acceleration credit or course credit; (c) the unit value of each course is equivalent to one course credit, i.e., three semester hours, or four-and-one-half quarter hours; (d) with this award, the student has not exceeded the limit of two course credits for work done elsewhere. The student understands that this outside credit cannot be employed to reduce the number of terms of enrollment in Yale College. An accelerating student may not apply any credit earned at another university toward the 36-course-credit requirement for the bachelor's degree. A student, whether accelerating or not, may be permitted to apply course credits earned at another university toward the distributional requirements for the bachelor's degree and the distributional requirement for the first two years or toward the requirements of the student's major program. See CREDIT FROM OTHER UNIVERSITIES and ACCELERATION POLICIES in sections O and P of the Academic Regulations, chapter III of the *Yale College Programs of Study*.

Dean's Signature: _____ Date: _____

3. () Check here if credit is sought *only* toward the requirements of a major program, *and not toward the 36-course-credit requirement for graduation*. If so, the signatures of both the director of undergraduate studies and of the residential college dean are required above.
4. () Check here if credit is sought toward the distributional requirements. If so, you must attach the form "Endorsement of a Student's Request to Apply Credit for Work Done outside Yale toward the Distributional Requirements."

The residential college dean should forward this form, together with the official transcript (not a grade report or a photocopy of an original transcript) directly to the Registrar's Office, 246 Church Street.